

Baburao Patil College of Arts & Science,Angar

Student representatives have been appointed on various committees of our college such as Internal Quality Assurance Cell (IQAC), College Development Committee, Anti-Ragging Committee, Student Grievance Redressal Cell, Sport and Cultural Committee. Student representatives on various committees are helps in improving the quality of education and administration.

Baburao Patil College of Arts & Science,Angar

Tal-Mohol Dist-Solapur

Student Council Committee

Mechanisms/Considerations:-

Maharashtra Public Universities Act, 2016 Constitution of the Students Council

Student Council 99

99. (1) There shall be a University Students Council as specified in clause (b) of sub-section (4), a university department Students Council for the departments of the university and a college Students Council for each conducted college or institution of the University and each affiliated college, to look after the welfare of the students and to promote and co-ordinate the extra-curricular activities of different student's associations for better corporate life. The Councils shall not engage in political activities. Purchase Committee.

(2) The University Department Students Council shall consist of the following members, namely :-

(a) President, elected by an electoral college consisting of students who are engaged in full time studies in all university departments;

(b) Secretary, elected by an electoral college consisting of students who are engaged in full time studies in all university departments;

(c) one lady representative, elected by an electoral college consisting of students who are engaged in full time studies in all university departments;

(d) one representative belonging to Scheduled Castes or Scheduled Tribes or De-notified Tribes (Vimukta Jatis) or Nomadic Tribes or Other Backward Classes, elected by an electoral college consisting of students who are engaged in full time studies in all university departments;

e) one student from each department, elected by an electoral college consisting of students who are engaged in full time studies in that department;

(f) one student each from (a) National Service Scheme, (b) National Cadet Corps, (c) Sports and (d) Cultural activities, nominated by the Vice-Chancellor from the students who are engaged in National Service Scheme, National Cadet Corps, Sports and Cultural activities, respectively, on the basis of prescribed criteria; (g) Director, Students Development shall be an ex-officio member.

(3) The College Students Council for each institution, conducted college or affiliated college shall consist of the following members, namely :-

(a) President, elected by an electoral college consisting of students who are engaged in full time studies in that college;

(b) Secretary, elected by an electoral college consisting of students who are engaged in full time studies in that college;

(c) one lady representative, elected by an electoral college consisting of students who are engaged in full time studies in that college;

(d) one representative belonging to Scheduled Castes or Scheduled Tribes or De-notified Tribes (Vimukta-Jatis) or Nomadic Tribes or Other Backward Classes, by rotation, elected by an electoral college consisting of students who are engaged in full time studies in that college: Provided that the University shall decide the category of reservation for each college for the purpose of this clause by drawing lots;

(e) one student from each class, elected by an electoral college consisting of students who are engaged in full time studies in that class;

(f) one student each from (a) National Service Scheme, (b) National Cadet Corps, (c) Sports and (d) Cultural activities, nominated by the Principal from the students who are engaged in National Service Scheme, National Cadet Corps, Sports and Cultural activities, respectively, on the basis of prescribed criteria;

(g) one senior teacher as coordinator of the Students Council appointed by the principal of the college and Director, Sports and Physical Education, NSS Programme Officer and NCC Officer as permanent invitees.

(4) (a) There shall be University Students Association consisting of the following members, namely :- (i) Presidents of the University Department Students Council and each College Students Council;

(ii) Secretaries of the University Department Students Council and each College Students Council;

(iii) Lady representatives of the University Department Students Council and each College Students Council;

(iv) Student representatives, belonging to Scheduled Castes or Scheduled Tribes or De-notified Tribes (Vimukta Jatis) or Nomadic Tribes or Other Backward Classes of the University Department Students Council and each College Students Council.

(b) The University Students Council shall consist of the following members, namely :- (i) President, elected by the members of University Students Association from amongst themselves; (ii) Secretary, elected by the members of University Students Association from amongst themselves; (iii) one Lady Representative, elected by the members of University Students Association from amongst themselves; (iv) one Representative belonging to Scheduled Castes or Scheduled Tribes or Denotified Tribes (Vimukta Jatis) or Nomadic Tribes or Other Backward Classes or Special Backward Category, by rotation, elected by the members of University Students Association from amongst themselves;

(v) one student each from (a) National Service Scheme, (b) National Cadet Corps (c) Sports and (d) Cultural activities nominated by the President of the University Students' Council in consultation with

the Director, Students Development from amongst the students of the University Departments and affiliated colleges who are engaged in National Service Scheme, National Cadet Corps, Sports and Cultural activities respectively on the basis of prescribed criteria;

(vi) Director Board of Student Development, Director Sports and Physical Education, Director Board of Lifelong Learning and extension shall be permanent invitees.

(5) The first meeting of the University Students Council shall be presided over by the Vice-Chancellor and shall be attended by such other officers as he may deem fit.

(6) A student shall be eligible to be, or continue to be, a member of any of the Students Councils, only if he is enrolled as a full time student.

(7) During the period of election no person, other than a student on the rolls of college or institutions or University, shall be permitted to take part in the election process in any capacity. Any student or a candidate violating this condition shall be liable for disciplinary action against him in addition to the revocation of his candidature.

(8) The budget, frequency of meeting of the University Department Students Council, Students Council for each institution, conducted college or affiliated college and University Students Council shall be as may be prescribed by the Statutes.

(9) The election of the student members of the Students Councils shall be made every year, as soon as possible after the commencement of the academic year, on a date as may be prescribed. The term of office of the elected student members shall begin with effect from the date of election and shall extend up to the last day of the academic year, unless they have, in the meantime, incurred any of the disqualifications specified by or under the Act, and shall then expire.

(10) One third of the members of the Students Council shall constitute the quorum. The procedure for conduct of business of the meetings and such other matters shall be such as may be prescribed by the Statutes. The Council shall meet at least once in every three months.

(11) The procedure for election, the powers and duties, authority for the conduct of election, mechanism for conduct of such elections, code of conduct for the candidates and election administrators and grievances redressal mechanism in respect of such election shall be such as may be specified by the State Government, by orders published in the Official Gazette.

(12) The provisions of this sections shall come into effect from such date after issuing the order under sub-section (11), as specified by the State Government in such order.

Supporting Constitution & Process of Student Council

The students' council is the constitutional representative body of the student community at the college level which is formed as per the guidelines of Maharashtra Public University Act 1994 under section (40) and 2016 under section (99A) in Mah. VI of 2017 for the purpose to serve the students' at the college level. It plays crucial role to keep the college environment healthy and well functioning. Due to students' participation, it is easy for the college administration to conduct various programs like cultural, recreational, sports, awareness and education and also to provide society commitment services through NSS and NCC. It is nice platform for the

students' to present their views, ideas and interacts. An implicit view behind the constitution of students' council is to improve the quality of higher education.

As per the direction by the Director, Students' welfare, S.G.B.A.U. Amravati University gazette notification part 1, no. 4/97 Dt 15/07/97 ,No. 6/99 Dt 03/09/99 , no 15/2000 Dt 30/08/2000 , No. 27/ 2003 Dt 25/07/2003, the college has completed the election procedure for the academic 2013-14, 2014-15, 2015-16, 2016-17, 2017-18, 2018-19.

IQAC has taken measure to organize various seminars, conferences, workshop and value added programs to participate students' for making them aware on the current inventions and what is going on all around the world. Students' have organized important activities like Tree plantation, Blood donation, Women conscious awareness programs, Career development, Rallies on water conservation and management, Awareness of pulse polio through NCC, Swacchata Campain, Cultural and Awareness program at adopted village through NSS special camp, Rangoli competition, Welcome and farewell function of the students', NGO visits at different places etc.

Before organizing any activity, meeting is held with students' council to decide outline of the program. Thus, students' council not only plays an important role to carry out different activities but enables smooth running of the academic processes.

Purpose of Student's Council

Students' Council is an organization conducted by students and supervised by the college. The purpose of the student council is to give students an opportunity to develop leadership by organizing and carrying out college activities and service projects. In addition to planning events that contribute to college spirit and community welfare, the student council is the voice of the student. They share student ideas, interests and concerns with the college community. The function of the student council is based upon parliamentary procedures. Ideas are presented, voted upon and confirmed by the student body president. Any student that is interested in leadership, organizational behavior, event planning or becoming more involved in the college are welcome to become involved.

Code of Conduct for the Contesting Candidates

Every candidate contesting for election shall have equal opportunity to campaign in the premises. Campaign Activity may include, for example appearance of a contesting candidate before the students group, speak on campus, on topics of interest to students or explain to them why you would make a good representative; canvassing for the Candidate, giving printed

materials and oral introductions. i. Public sound system should not be used. ii. Campaign should be limited to the bona-fide students only and Interference of nonstudents should be prohibited. iii. Use of threats, unfair means, pressure tactics, bribing, intimidating and indulgence in communal, regional campaign may disqualify the candidate if found guilty by the Election Committee. iv. Disfiguring of the walls/property of the college for the purpose of campaigning may disqualify the candidate. v. Each contestant has to give a 'Letter of Interest' telling the position he/she is interested in and signing the undertaking that he/she will abide by the rules and code of conduct governing the elections. Have fun! Win or lose, you should feel good for taking a chance by running for the Representative Council Member. Remember, if you do not win there are plenty of ways to get involved.

Student's Council Election

As per the Maharashtra Public Universities Act, Student's Council is to be established every year during the first term. Contesting / fighting elections and winning them are one part but what's more important is how to deliver after one gets elected. Note 3-prime positive leadership behaviours: working together, creating a positive campus atmosphere, putting into action the assurances made and thereby improving the educational as well as social, cultural & co curricular functioning of the Institute and the University. The election of the student members of the Students' Councils shall be made every year, as soon as possible after the commencement of the academic year, on a date as may be prescribed. The term of office of the elected student members shall begin with effect from the date of election and shall extend up to the last day of the academic year, unless they have, in the meantime, incurred any of the disqualifications specified by or under the Act, and shall then expire.

The Students' Council is the representative body of the entire student community of the Baburao Patil College of Arts & Science, Angar. Student Council's mission is to encourage and promote the values that represent good character in all students and build responsible leaders within student's community. Together with B.P.C.A.S. Faculty, Staff and Alumni and University support, we seek to inspire visions and actions for a more ethical and just world through exchange of ideas and information. The executive committee of B.P.C.A.S. Students' Council shall comprise of advisors from the management and faculty and Students elected as office bearers and representatives of all the classes across the entire disciplines. The Students Council will consist of maximum 12 executive members each year. Council Charter: The present provisional structure of B.P.C.A.S. charter will be amended according to the

constitutional framework or Statutes to be announced through affiliating University (i.e. Punyashlok Ahilyadevi Holkar Solapur University, Solapur).

Composition of the Students' Council

- 1) Principal–Chairman
- 2) One lecturer, nominated by the Principal
- 3) Teacher In-charge of NCC
- 4) NSS Programme Officer
- 5) One student from each class, who has shown academic merit at the examination held in the preceding year and who is engaged in full-time studies in the college, nominated by the Principal
- 6) Director of Sports & Physical Education .
- 7) One student from each of the following activities who has shown outstanding performance nominated by the Principal ; namely
 - Sports
 - NSS
 - NCC
 - Cultural Activities From the above four activities, provided that two the students from the categories shall be those belonging to SC, ST, Or DT (VJ) or NT OR OBC.
- 8) Two lady Students (L-R) nominated by the Principal

Selection Procedure of Student's Council

1. During second /third week of first semester of every academic year, the student representative will be elected by each class as mentioned in the composition.
2. The date of election will be intimated by faculty in charge of student council well before the actual date.
3. The committee member will go to the particular class and call for applications from the students for class representative post and conducts election the class itself and announces the result immediately. The elected candidate will represent the class in the council for that academic year.
4. After the class representative elections (or selection) are over, the students' council is constituted as per norms Punyashlok Ahilyadevi Holkar Solapur University, Solapur and rules of Baburao Patil College of Arts & Science, Angar.
5. The Principal, HODs and faculty coordinator of student council will conduct personal

interviews for an indirect election procedure which would be followed by selection of office bearers for type “SEVEN ”(i.e. NSS-R, NCC-R, S-R, CA-R) as may be suitable and adequate for each and every post recommended by the above panel.

6. Students desirous of contesting in the election to the Secretary of students' council obtain the nomination forms on production of his/her Identity Card. No student shall be issued more than 3 (three) nomination forms and no student can file nomination for more than one office.

Students filing nominations are required to produce self attested copies of the certificate of H.S.C. or equivalent examination in support of their age. No student shall be eligible to file nomination and / or propose or second a candidate without having secured re-admission for the session and without having Valid Identity Card. The prescribed nomination form duly filled-in and signed by the candidate, his/her proposer and seconder is to be submitted along with his/her Identity Card in person at the appropriate counter located at the main office block between 9 am to 12 noon for scrutiny. No student shall be allowed to propose or second more than one candidate for the same office.

7. The **Student’s Council** will start functioning after the declaration of elective or selective nomination for each described post by the Principal.

8. The Students’ Council ceases to exist on the last day of an academic year. All the same, the Secretary acts as the medium between the students and the administration untill the taking over of the positions by the next council.

LEADERSHIP ROLES & INITIATIVES UNDERTAKEN OF STUDENTS’ COUNCIL

- Provides introductory materials for new members
- Serves as primary facilitator for Council meetings
- Oversees all activities within the council, provides ideas and is particularly attentive to
- Duties also include keeping attendance, keeping track of which bodies are
- Represented, and working with representative groups to ensure participation The Secretary creates and organizes the distribution of all documents pertaining to
- Students’ council at institution and university level Member Representative. Managing communication between the Council and the Group he/she represents;
- Providing guidance, advice and information if requested Creates a positive campus atmosphere, liaises between student council and other

1. Quorum will be attained if 67 % of the membership is present.

2. Decision-making will be made by unanimous consent and all members will be part of the decision-making process. If unanimous consent cannot be achieved, decisions will be made by

a supermajority (75 % of the votes).

3. Members may vote for, against or abstain during any movement and shall maintain the respect of other members.

However, from 2018-19 the University has stopped the election procedure onwards at the college level as well as the University level because of the new changes in the election procedure of students' council

Besides this ,the college is required to constitute various committee

Student Representatives Various Committee (2020-21)

Baburao Patil College of Arts & Science,Angar

Tal-Mohol Dist-Solapur

1. IQAC

Composition of IQAC

The IQAC may be constituted in every institution under the chairmanship of head of the institution with heads of important academic and administrative units and a few teachers and a few distinguished educationists/ representatives of local committee. The composition of the IQAC may be as follows:

1. Chairperson : Head of the Institution
2. Teachers to represent all level (Three to eight)
3. One member from the Management
4. Few senior administrative officers
5. One nominee each from local society, Students and Alumni
6. One nominee each from Employers /Industrialists / stakeholders
7. One of the senior teachers as the Co-ordinator / Director of the IQAC

The composition of the IQAC will depend on the size and complexity of the institution. It helps the colleges in planning and monitoring. IQAC also gives stakeholders or beneficiaries a cross-sectional participation in the institution's quality enhancement activities. The guidelines given here are only indicative and will help the institutions for quality sustenance activities. It is necessary for the members of the IQAC to shoulder the responsibilities of generating and promoting awareness in the institution and to devote time for working out the procedural details. While selecting these members several precautions need to be taken. A few of them are listed below:

- It is advisable to choose from various backgrounds who have earned respect for integrity and excellence in their teaching and research. Moreover, they should be aware of the ground realities of the institutional environment. They should be known for their commitment to improving the quality of teaching and learning.
- It would be appropriate to choose as (senior administrators) in charge of institutional services such as library, computer center, estate, student welfare, administration, academic tasks, examination, planning and development.

- The management representatives should be persons who are aware of the institution's objectives, limitations and strengths and are committed to improvement. The local society representatives should be of high standing and should have made significant contributions to society, and, in particular, to education.

2.CDC

COLLEGE DEVELOPMENT COMMITTEE

• Constitution (15 members):

1. Chairman of the management or his nominee ex-officio Chairperson 1
2. Secretary of the management or his nominee 1
3. One head of department, to be nominated by the principal 1
4. Three teachers elected by the full-time amongst themselves out of whom at least one shall be woman 3
5. One non-teaching employee, elected by regular non-teaching staff from amongst themselves 1
6. Four local members, nominated by the management in consultation with the principal from the fields of: 4 Education 1 Industry 1 Research, and 1 Social service of whom at least one shall be alumnus 1
7. Co-ordinator, Internal Quality Assurance Committee of the college 1
8. President and Secretary of the College Students' Council 2
9. Principal of the college - Member – Secretary 1

• The College Development Committee shall meet at least 4 times in a year.

- Elected & Nominated members shall have a term of 5 years from the date of election or nomination.
- If any vacancy occurs in the office of such member, the vacancy shall be filled within three months by the Principal and the member so appointed shall hold office for the residual term for which the earlier member shall have held the office if the vacancy had not occurred.

• Functions of the College Development Committee:

- i. Prepare an overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth, and enable college to foster excellence in curricular, co-curricular and extracurricular activities
- ii. Decide about the overall teaching programmes or annual calendar of the college

- iii. Recommend to the management about introducing new academic courses and the creation of additional teaching and administrative posts;
- iv. Take review of the self-financing courses in the college & make recommendations for their improvement;
- v. Make specific recommendations to the management to encourage and strengthen research culture, consultancy and extension activities in the college;
- vi. Make specific recommendations to the management to foster academic collaborations to strengthen teaching and research;
- vii. Make specific recommendations to the management to encourage the use of information and communication technology in teaching and learning process;
- viii. Make specific recommendations regarding the improvement in teaching and suitable training programmes for the employees of the college;
- ix. Prepare the annual financial estimates (budget) and financial statements of the college or institution and recommend the same to the management for approval;
- x. Formulate proposals of new expenditure not provided for in the annual budget;
- xi. Make recommendations regarding the students' and employees' welfare activities in the college;
- xii. Discuss the reports of the IQAC and make suitable recommendations;
- xiii. Frame suitable admissions procedure for different programmes by following the statutory norms;
- xiv. Plan major annual events in the college, such as annual day, sports events, cultural events, etc.;
- xv. Recommend the administration about appropriate steps to be taken regarding the discipline, safety and security issues of the college;
- xvi. Consider and make appropriate recommendations on inspection reports, local inquiry reports, audit report, report of National Assessment and Accreditation Council, etc.;
- xvii. Recommend the distribution of different prizes, medals and awards to the students;
- xviii. Prepare the annual report on the work done by committee for the year ending on the 30th June and submit the same to the management of such college and the university;
- xix. Perform such other duties and exercise such other powers as may be entrusted.

Tal-Mohol Dist-Solapur

3.Anti Ragging Committee & Constitution

Sr.No.	Name of the Member	Designation
1	Dr.Suryawanshi C.S.	Chairman
2	Dr.Mohite B.C.	Secretary
3	Dr.Patole D.N.	Member
4	Dr.Shete P.V.	Member
5	Smt.Bhore V.S.	Member
6	Shri.Gund A.P.	Member
7	Shri.Dandage S.B.	Member
8	Shri.Bodake S.S.	Student Representative
9	Ku.Gund A.B.	Student Representative

UGC Regulations on Anti - Ragging

UNIVERSITY GRANTS COMMISSION UGC REGULATIONS ON CURBING THE MEANCE OF RAGGING IN HIGHER EDUCATIONAL INSTITUTIONS, 2009. (Under Section 26 (1) (g) of the University Grants Commission Act, 1956)

Dated June, 2009

In view of the Directions of the Hon'ble Supreme Court in the matter of "University of Kerala V/S Council, Principals, Colleges and others" in SPL no. 24295 of 2006 dated 16.05.2007 and that dated 08.05.2009 in Civil Appeal number 887 of 2009, and in consideration of the determination of the Central Government and the University Grant Commission to Prohibit, prevent and eliminate the scourge of ragging including any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or indisciplined activities by any student or students, which causes or likely to cause annoyance, hardships or psychological harm or to raise fear or apprehension thereof in any fresher or any other students, or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of sane, torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student, in all higher education institution in the country, and thereby, to provide for the healthy development, physically or psychologically, of all students, the University Grant Commission, in consultation with the Councils, brings forth this Regulation.

In exercise of the powers conferred by clause (g) of sub-section (1) of section 26 of the University Grants Commission Act, 1956, the University Grant Commission hereby makes the following Regulations, namely

What constitutes Ragging?

a. Ragging constitutes one or more of any of the following acts: a. any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;

b. Indulging in rowdy or indisciplined activities by any student or student which cause or likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;

c. Asking any student to do any act which such student will not in the ordinary course to do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;

d. Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher,

e. Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.

f. Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;

g. Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;

h. Any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;

i. Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

Administrative action in the event of Ragging:

The institution shall punish a student found guilty of ragging after following the procedure and in the manner prescribed herein under:

a) The Anti-Ragging committee of the institution shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti-Ragging Squad.

b) The Anti-Ragging Committee may, depending on the nature and gravity of the guilt established by the Anti- Ragging Squad, award, to those found guilty, one or more of the following punishments, namely :

I. Suspension from attending classes and academic privileges.

II. Withholding / withdrawing scholarships / fellowship and other benefits.

III. Debarring from appearing in any test / Examination or other evaluation process.

IV. Withholding results.

V. Debarring from representing the institution in any Regional, National or International meet, tournament, youth festival, etc.

VI. Suspension / expulsion from the hostel.

VII. Cancellation of admission

VIII. Rustication from the institution for a period ranging from 1 to 4 semesters.

IX. Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.

X. Fine which may extend up to 2.5 lakhs. Provided that where the person committing or abetting the act of ragging are not identified, the institution shall resort to collective punishment.

c) An appeal against the order of punishment by the Anti-Ragging Committee shall lie;

i. In case of an order of an institution, affiliated to or constituent part, of a University to the Vice-Chancellor of the University;

ii. In case of an order of a University, to its Chancellor.

iii. In case of an institution of national importance created by an Act of Parliament, to the Chairman or Chancellor of the institution, as the case may be.

Anti-Ragging Helpline, UGC, New Delhi: 1800-180-5522

UGC Video Clipping On Ragging Issues

<http://www.ugc.ac.in/page/Videos-Regarding-Ragging.aspx>



मान-विज्ञान विद्युक्तये

प्रो. रजनीश जैन
सचिव

Prof. Rajnish Jain
Secretary



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग
University Grants Commission

(मानव संसाधन विकास मंत्रालय, भारत सरकार)
(Ministry of Human Resource Development, Govt. of India)

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BY SPEED POST

D.O. No. F. 1-15/2009(ARC) pt-III

December, 2018

Dear Sir/Madam,

In pursuance to the Judgment of the Hon'ble Supreme Court of India dated 8.5.2009 in Civil Appeal No. 887/2009, the UGC notified "Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009". The Regulations are available on the UGC website i.e. www.ugc.ac.in.

It is once again brought to your kind notice that ragging is a criminal offence and UGC has framed regulations on curbing the menace of ragging in higher educational institutions in order to prohibit, prevent and eliminate the scourge of ragging. These regulations are mandatory and all institutions are required to take necessary steps for its implementation in toto including the monitoring mechanism and any violation of these regulations will be viewed seriously. If any institution fails to take adequate steps to prevent ragging or does not act in accordance with these Regulations or fails to punish perpetrators of incidents of ragging suitably, it will attract punitive action against itself by the UGC.

You are requested to step up anti-ragging mechanism by way of adequate publicity through various mediums; constitution of anti-ragging committee and anti ragging squad, setting up of Anti Ragging Cell, installing CCTV cameras at vital points, Anti- Ragging **workshops**, updating all websites with nodal officers complete details, alarm bells etc. Regular interaction and counseling with the students, identification of trouble-triggers and mention of Anti-ragging warning in the institution's prospectus and information booklets/brochures shall be ensured. Surprise inspection of hostels, students accommodation, canteens, rest cum recreational rooms, toilets, bus-stands and any other measure which would augur well in preventing/quelling ragging and any uncalled for behavior/incident shall be undertaken.

Students in distress due to ragging related incidents can call the National Anti-ragging Helpline **1800-180-5522 (24x7 Toll Free)** or e-mail the Anti-Ragging Helpline at helpline@antiragging.in. For any other information regarding ragging, please visit the UGC website i.e. www.ugc.ac.in & www.antiragging.in and contact UGC monitoring agency i.e. Aman Satya Kachroo Trust on following No. 09871170303, 09818400116 (only in case of emergency).

You are requested to hold the **workshops**, seminar on eradication of ragging in higher educational institutions and are requested to display Anti Ragging posters at all prominent places like Admission Centre, Departments, Library, Canteen, Hostel, Common facilities etc. The size of posters should be 8X6 feet.

You are requested to get your institution accredited by NAAC/NBA and submit the compliance report and implement the special Drive on anti-Ragging prevention programme.

You are requested to immediately instruct all the colleges under your purview to submit online compliance of anti-ragging Regulations on curbing the menace of ragging in higher educational institutions, 2009 at www.antiragging.in

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In compliance of the 2nd Amendment in UGC Regulations, you are requested to make it compulsory for each student and every parent to submit an online undertaking every academic year at www.antiragging.in & www.amanmovement.org

UGC has notified the 3rd Amendment in UGC Regulations on 29th June, 2016 to expand the definition of ragging by including the following:-

1. 3 (i) Any act of physical or mental abuse (including bullying and exclusion) targeted at another student (fresher or otherwise) on the ground of colour, race, religion, caste, ethnicity, gender (including transgender), sexual orientation, appearance, nationality, regional origins, linguistic identity, place of birth, place of residence or economic background.

UGC also drives an Anti Ragging Media Campaign through different modes and UGC had got develop the following entities to promote anti ragging which are available on UGC website i.e. www.ugc.ac.in

- a. UGC has developed 05 TVCs of 30 seconds each with different prospective i.e. Parents, Victim and Offenders.
- b. UGC has designed and distributed 04 types of posters amongst Universities/Regulatory Authorities/Councils/IITs/NITs/Other educational institutions for the prominent display of these posters.
- c. UGC had consecutively organized 02 Anti Ragging Competitions for students/faculty/general public for the wider awareness of the menace of ragging.

You are requested to adopt these steps and to implement the recommendations of the committee on "Psychosocial Study of Ragging in Selected Educational Institutions in India" (available on UGC website) and ensure a ragging free campus. This Circular may also be brought to the notice of colleges affiliated to your esteemed University.

With kind regards,

Yours sincerely,



(Rajnish Jain)

The Vice-Chancellor of all Universities

Encl: As above

Copy to:

1. All Regulatory Bodies
2. UGC Regional Offices
3. Publication Officer, UGC, New Delhi (for uploading on UGC website)



(Rajnish Jain)





ज्ञान-विज्ञान विमुक्तये

प्रो. रजनीश जैन
सचिव

Prof. Rajnish Jain
Secretary



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग
University Grants Commission

(मानव संसाधन विकास मंत्रालय, भारत सरकार)
(Ministry of Human Resource Development, Govt. of India)

बहादुरशाह ज़फ़र मार्ग, नई दिल्ली-110002
Bahadur Shah Zafar Marg, New Delhi-110002

Ph.: 011-23236288/23239337

Fax : 011-2323 8858

E-mail : secy.ugc@nic.in

D.O. No.1-15/2009 (ARC) pt.III

27th June, 2019

Respected Sir/Madam,

In pursuance to the Judgment of the Hon'ble Supreme Court of India dated 08.05.2009 in Civil Appeal No. 887/2009, the UGC had notified "Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009". The Regulations are available on the UGC website i.e. www.ugc.ac.in. These regulations are mandatory for all higher educational institutions in the country.

As multiple mechanisms are required to ensure a ragging-free campus, here are some recommendations and action steps which are required to be deployed in your esteemed university and all institutions under your ambit.

A. Basic Measures:

1. Constitution of anti-ragging committee, anti-ragging squad, setting up of Anti-Ragging Cell and adequate publicity for these measures through various media are to be undertaken.
2. Mention of anti-ragging warning in the institution's prospectus and information booklets /brochures shall be ensured.
3. Updating websites of institutions with the complete address and contact details of nodal officers related to anti-ragging committee.
4. In compliance with the UGC Regulations and its 2nd Amendment regarding submission of undertaking by each student and every parent, an online undertaking in every academic year to be submitted.
5. UGC has notified 3rd Amendment in UGC Regulations on 29th June, 2016 to expand the definition of ragging by including the following:

"3. (i) Any act of physical or mental abuse (including bullying and exclusion) targeted at another student (fresher or otherwise) on the ground of colour, race, religion, caste, ethnicity, gender (including transgender), sexual orientation, appearance, nationality, regional origins, linguistic identity, place of birth, place of residence or economic background."

6. Installing CCTV cameras at vital points.

B. Counseling and monitoring measures

1. Regular interaction and counseling with the students can detect early signs of ragging and identification of trouble-triggers.
2. Surprise inspection at hostels, students accommodation, canteens, rest-cum-recreation rooms, toilets, bus-stands and any other measure which would augur well in preventing/quelling ragging and any uncalled for behaviour/incident shall be undertaken.

C. Creative Dissemination of the idea of ragging-free campus

1. Events like Anti-Ragging workshops, seminars and other creative avenues to spread the idea.
2. Safety and security apps without affecting the privacy of individuals can be creatively deployed.

Contd...2

: 2 :

D. Using other UGC initiated measures

1. Students in distress due to ragging related incidents can call the National Anti-Ragging Helpline **1800-180-5522 (24x7 Toll Free)** or e-mail the Anti-Ragging Helpline at helpline@antiragging.in.
2. For any other information regarding ragging, please visit the UGC website i.e. www.ugc.ac.in & www.antiragging.in and contact UGC monitoring agency i.e. Aman Satya Kachroo Trust on mobile No. 09871170303, 09818400116 (only in case of emergency).
3. UGC also drives an Anti-Ragging Media Campaign through different modes and UGC has got developed the following entities to promote anti-ragging which are available on UGC website i.e. www.ugc.ac.in.
 - a. UGC has developed 05 TVCs of 30 seconds each from different perspective i.e. Parents, Victim and Offenders.
 - b. UGC has designed and distributed posters amongst Universities/Regulatory Authorities/Councils/IITs/NITs/Other educational institutions for the prominent display.
 - c. UGC has consecutively organized 02 Anti-Ragging Competitions for students/faculty /general public for the wider awareness of the menace of ragging.

Any violation of UGC Regulations or failure of institution to take adequate steps to prevent ragging in accordance with these Regulations or failure to punish perpetrators of incidents of ragging suitably, will attract punitive action under the UGC Act.

You are requested to implement the recommendations communicated vide this office letter of even number dated December 27, 2018 and thereby ensure a ragging-free campus, a fundamental requirement for a supportive and fair institutional climate which is open to change, learning and progress.

With personal regards,

Yours sincerely,


(Rajnish Jain)

The Vice-Chancellor of all Universities.

4. Anti-Sexual Harrassment Committee (Vishakha) 2020-21

No.NGC 1001/NMV/01-2001/M.Shi-3
॥ तमसो मा ज्योतिर्गमय ॥
Ph. No. : (02189) 248666, 9423000000
E-mail : bpcasangar@gmail.com

Shri. Angarsiddha Shikshan Prasarak Mandal Angar's

Baburao Patil College of Arts and Science,

Angar. Tal-Mohol. Dist-Solapur. 413 214

NAAC Accredited at 'B' Grade

(Affiliated to Punyashlok Ahilyadevi Holkar Solapur University, Solapur)

- Principal -
Dr. Chandrakant S. Suryawanshi
M.Sc.Ph.D.(Botany)

- Chairman -
Mr. Vikrant Rajan Patil

Date :

Outward No. BPCAS/


Anti-Sexual Harassment Committee (Vishakha) (2020-21)

Composition of Committee

As per New guideline of UGC Composition of Committee

Academic year are: 2020-21

Sr.No.	Name	Designation	Contact No.
1	Mrs.Shinde V.S.	Preceding Officer(Department of Physics)	9172360473
2	Mrs.Bhore V.S.	Faculty Member (Department of Chemistry)	7498766700
3	Mrs. Mane S.M.	Faculty Member (Department of Marathi)	8999915152
4	Mrs.Dr.Gujare S.S.	NGO (Social Worker)	9060214444
5	Adv.Mr.Patil V.K.	Legal Advisor	9422424038
6	Mr.Gund A.P.	Admin. Member (Main Office)	9604267099
7	Ku.Namade D.L.	Student Representative	8999820293


Principal
Baburao Patil College of Arts & Science
Angar, Tal. Mohol Dist Solapur

Academic year are: 2020-21

Anti-Sexual Harassment Committee (Established – 2013) Policy on Sexual Harassment

Preamble

With regard to the Supreme Court Judgement and guidelines issued in 1997 to provide for the effective enforcement of the basic human right of gender equality and guarantee against sexual harassment and abuse, more particularly against sexual harassment at work places, the University Grants Commission (UGC) has issued circulars since 1998, to all the universities, advising them to establish a permanent cell and a committee; to develop guidelines to combat sexual harassment, violence against women and ragging at the universities and colleges. Keeping the above guidelines in view Baburao Patil College of Arts & Science, Angar has constituted a Committee against Sexual Harassment. Baburao Patil College of Arts & Science, Angar has committed itself to provide a congenial and conducive atmosphere in which students, teachers and non-teaching staff can work together in an environment free of violence, harassment, exploitation, and intimidation. This includes all forms of gender violence, sexual harassment, and discrimination on the basis of gender. Every member is expected to be aware of the commitment to the right to freedom of expression and association, it strongly supports gender equality and opposes any form of gender discrimination and violence.

The Supreme Court of India, in a landmark judgment in August 1997 (Vishaka & others vs. the State of Rajasthan & others) stated that every instance of sexual harassment is a violation of "Fundamental Rights" under Articles 14, 15, and 21 of the Constitution of India, and amounts to a violation of the "Right to Freedom" under Article 19 (1)(g). Another Supreme Court Judgment in January 1999 (Apparel Export Promotion Council vs. Chopra) has stated that sexually harassing behavior "needs to be eliminated as there is no compromise on such violations". The Supreme Court further reiterated that sexual harassment "is a violation of the fundamental right to gender equality and the right to life and liberty".

Declaration of Policy

Baburao Patil College of Arts & Science, Angar Tal Mohol Dist-Solapur shall value the dignity of every individual, enhance the development of its human resources, guarantee full respect for human rights, ensures the full enforcement of "Fundamental Rights" under articles 14, 15, 19(1) (g) and 21 of the Constitution of India, and uphold the dignity of workers, employees, applicants for employment, students or those undergoing training, instruction or education. Towards this end, all forms of sexual harassment in the employment, education or training environment are hereby declared unlawful.

Objectives of the policy

1. To fulfill the directive of the Supreme Court, as per UGC directives and the Punyashlok Ahilyadevi Holkar Solapur University, Solapur in respect of implementing a policy against sexual harassment in the institution.
2. To evolve a mechanism for the prevention and redressal of sexual harassment cases and other acts of gender based violence in the institution.
3. To ensure the implementation of the policy in letter and spirit through proper reporting of the complaints and their follow-up procedures.
4. To provide an environment free of gender-based discrimination.
5. To ensure equal access of all facilities and participation in activities of the college
6. To create a secure physical and social environment this will deter acts of sexual harassment.

7. To promote a social and psychological environment that will raise awareness about sexual harassment in its various forms.

Definition of sexual harassment

For this purpose, sexual harassment includes such unwelcome sexually determined behaviour (whether directly or by implication) as:

1. Physical contact and advances;
2. A demand, or request for sexual favours;
3. Sexually coloured remarks;
4. Showing pornography;
5. Any other unwelcome physical, verbal or non-verbal conduct of sexual nature

Where any of these acts is committed in circumstances where-under the victim of such conduct has a reasonable apprehension that in relation to the victim's employment or enrolment in the institution whether she is drawing salary, or honorarium or otherwise, such conduct can be humiliating and may constitute a health and safety problem. It is discriminatory for instance when the woman has reasonable grounds to believe that her objection would disadvantage her in connection with her employment or work or studentship including recruiting or promotion or academics when it creates a hostile work environment. Adverse consequences might be visited if the victim does not consent to the conduct in question or raises any objection there to.

Jurisdiction

The rules and regulations outlined in this policy shall be applicable to all complaints of sexual harassment made:

1. By a member of the institution against any other member irrespective of whether the harassment is alleged to have taken place within or outside the campus.
2. By an outsider against a member of the college or by a member of the college against an outsider if the sexual harassment is alleged to have taken place within the campus.
3. By a member of the college against an outsider if the sexual harassment is alleged to have taken place outside the campus. In such cases the Committee shall recommend that the college authorities initiate action by making a complaint with the appropriate authority. Further, the committee will actively assist and provide available resources to the complainant in pursuing the complaint.

Composition of the Anti – Sexual Harassment Committee

- (a) A Presiding Officer who shall be a woman faculty member employed at a senior level at the educational institution;
 - (b) Not less than two teaching employees and two non-teaching employees, preferably committed to the cause of women or who have had experience in social work or have legal knowledge;
 - (c) Not less than three students, who shall be enrolled at the undergraduate, masters, and research scholar levels respectively.
 - (d) One member from amongst non-governmental organizations or associations committed to the cause of women or a person familiar with the issues relating to sexual harassment. Provided that at least one-half of the total members so nominated shall be women's.
- The members of the committee for the academic year 2020-21

The Committee consists of members of the faculty, administration, service staff and students' representatives. The members of the committee for the current academic year are:

Role and responsibility of Anti-sexual harassment committee:

1. To ensure provision of a work and educational environment that is free from sexual harassment (Sexual harassment is defined by law from the perspective of the person who feels they have been harassed and it occurs if the person who feels they have been harassed feels offended, humiliated, or intimidated by the conduct and it is reasonable, in all the circumstances that the person who feels they have been harassed would feel offended, humiliated or intimidated).

2. To take all reasonable steps (active and preventive in nature) to prevent the harassment occurring; To address any oral/written complaint about: unwelcome sexual advances, unsolicited acts of physical intimacy, unwelcome requests for sexual favours or other unwelcome conduct of asexual nature. Unwelcome conduct of a sexual nature includes oral or written statements of a sexual nature to a person, or in a person's presence.

3. Obtain high level support from the Institution Trustee and Principal for implementing a comprehensive strategy:

- Providing information to all staff and students about what constitutes sexual harassment and about their responsibility not to sexually harass other staff and students
- Providing information and training to managers, supervisors and staff conducting teaching and learning activities on meeting their responsibilities in relation to maintaining a work and study environment free from sexual harassment.

4. Develop a written policy which prohibits sexual harassment. The Institution shall have a Sexual Harassment Policy. The policy outlines the Institute's key commitments and legal responsibilities and provides a definition of sexual harassment and behaviours that are not acceptable.

5. Regularly distribute and promote the policy at all levels of the organization; Ensure that managers and supervisors discuss and reinforce the policy at staff meetings; Provide the policy and other relevant information on sexual harassment to new staff as a standard part of induction; Periodically review the policy to ensure it is operating effectively and contains up to date information.

6. Display anti-sexual harassment posters on notice boards in common work areas and distribute relevant brochures; Conduct regular awareness rising sessions for all staff on sexual harassment issues.

7. Ensure that complaints processes:

- are clearly documented;
- are explained to all employees;
- offer both informal and formal options for resolution;
- address complaints in a manner which is fair, timely and confidential;
- are based on the principles of natural justice;
- provide clear guidance on internal investigation procedures and record keeping;
- Give an undertaking that no employee will be victimized or disadvantaged for making a complaint.

Annual Report

The Chairperson of the Committee will prepare an Annual Report at the end of each academic year, giving a full account of the activities of the Committee during the year gone by. A copy of the report may be sent to the Principal & Management.

Baburao Patil College of Arts & Science Angar
Tal-Mohol Dist-Solapur
Anti-Sexual Harassment Committee (Vishakha)

COMPLAINT FORM

Name:

Class:

Victim:

Contact Number:

Mail ID:

Accuser:

Class (of accuser):

Complaint:

Time:

Date:

Signature

5.Student Grievance Redressal Cell

Grievance Redressal Committee 2020-21

No.NGC 1001/NMV/01-2001/M.Shi-3 ॥ तमसो मा ज्योतिर्गमय ॥ Ph. No. : (02189) 248666, 9423588159
E-mail : bpcasangar@gmail.com

Shri. Angarsiddha Shikshan Prasarak Mandal Angar's

Baburao Patil College of Arts and Science,

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NAAC Accredited at 'B' Grade

(Affiliated to Punyashlok Ahilyadevi Holkar Solapur University, Solapur)

- Principal - - Chairman -
Dr. Chandrakant S. Suryawanshi **Mr. Vikrant Rajan Patil**
M.Sc.Ph.D.(Botany)


Outward No. BPCAS/ Date :


Grievance Redressal Committee

Composition of Committee

As per new guidelines of UGC

Sr. No.	Name of Members	Designation	Member from
1	Dr. Suryawanshi C.S.	Chairman	Principal
2	Smt. Bhore V.S.	Coordinator	staff
3	Dr. Mohite B.C.	Member	staff
4	Dr. Patole D.N.	Member	staff
5	Smt. Shinde V.S.	Member	Staff
6	Miss. Gund A.B.	Member	Student Representative




Principal
Baburao Patil College of Arts & Science
Angar, Tal. Mohol Dist Solapur

Grievance Redressal Committee

Composition of Committee

As per new guidelines of UGC Composition of Committee

Sr. No.	Name of Members	Designation	Member from
1	Dr. Suryawanshi C.S.	Chairman	Principal
2	Smt. Bhore V.S.	Coordinator	staff
3	Dr. Mohite B.C.	Member	staff
4	Dr. Patole D.N.	Member	staff
5	Smt. Shinde V.S.	Member	Staff
6	Miss. Gund A.B.	Member	Student Representative

1. Purpose

- a. Students or persons seeking to enrol in a course of study (prospective students) with Baburao Patil College of Arts and science ,Angar are entitled to access the grievance procedure as set out by Baburao Patil College of Arts and science ,Angar, regardless of the location of the campus at which the grievance has arisen, the students' place of residence, or the mode in which they study.
- b. Students and prospective students are entitled to access the grievance procedure as set out by Baburao patil College of Arts and science, Angar for actions of the School's staff or agents and other legal, formal and publicly established associations with other parties.
- c. Baburao Patil College of Arts and science, Angar recognises the rights of students or those seeking to enrol in a course of study at the School to have unhindered access to mediation. This means they have the right to report problems, concerns or grievances regarding any aspect of their education or other activities, which are within the control of Baburao Patil College of Arts and science, Angar recognises mediation as an official avenue for resolving grievances in accordance with published and accountable procedures as set out in this Student Grievance and Mediation Policy and Procedures.

2. Scope

Baburao Patil College has individual academic, administrative and supervisory avenues for mediation. Should other avenues come into conflict with the Student Grievance and Mediation Policy, this policy overrides all other avenues for meditation.

3. Definitions

- a. A grievance is a complaint or conflict which arises out of an act, decision or omission which the grievant considers being unjust, wrongful or discriminatory and which is within the control of the School.
- b. Mediation is a process by which the participants in a dispute, together with the assistance of a neutral person, systematically isolate disputed issues in order to develop options, consider alternatives, and reaches a consensual settlement that will accommodate their needs.
- c. Academic grievance may include issues relating to, but not limited to:
 - i. Selection and Admission
 - ii. Actions of/ experience with agents and other legal, formal and publicly established associations with any other parties
 - iii. Content and delivery of subjects in a course

iv. Recognition of Prior Learning (RPL)

v. Advanced Standing

vi. Assessments (for example assignments, tests, examinations)

vii. Special Consideration

viii. Intention to report the student due to unsatisfactory course progress

ix. Academic grades necessary to maintain a scholarship

x. Cancellation of enrolment

xi. Internships and placements

xii. Additional matters relating to student transfers, reporting and suspension for overseas students in Australia are covered under section 7.d

d. Non-academic grievance may include but not limited to issues relating to:

i. Fee Payment

ii. Scholarships

iii. Suspension of Candidature

iv. Cancellation of enrolment

v. Refusal of the transfer request

vi. Withdrawal without Penalty

vii. Misconduct (other than plagiarism)

viii. Sexual Assault and Sexual Harassment

ix. Critical Incidents x. Harassment and Discrimination

xi. Health and Well being

xii. Facilities

4. Bullying or Harassment

a. Baburao Patil College of Arts and science, Angar will not tolerate inappropriate behaviour of any kind. Any student who lodges a complaint or grievance will not be subject to discrimination or victimisation. Any respondent to a complaint or grievance will not be subject to discrimination or victimisation.

5. Rights of Students

a. Baburao Patil College of Arts and Science, Angar recognise that any written agreement between students and the School does not limit the students' right to make complaints and seek appeals of decisions and action under various processes.

6. Guidelines

a. Grievance Mediation

Baburao Patil College of Arts and Science, Angar will ensure the following when dealing with complaints, grievances and appeals:

- i. Each complaint, grievance, appeal and its outcome are recorded in writing;
- ii. To the extent practicable, each complaint or grievance is confidential (outside the parties and to whom the complaint or grievance applies and the staff who are responsible for administering the process);
- iii. Students must complete the School's Complaints and Grievance Form available from Blackboard (Appendix 1) or Registrar's Office for prospective students. The form must set out in writing the nature of the complaint or grievance including all relevant supplementary information or documents;
- iv. Both parties to the complaint or grievance are entitled to appropriate access to any records related to the complaint or grievance;
- v. Each appeal is heard by an independent person or panel, and
- vi. Each appellant
 - a. has an opportunity to formally present their case;
 - b. is provided information on the avenues for appeal; and
 - c. is given a written statement of the appeal outcomes, including a full explanation for the decision.

b. The School is dedicated to the fair hearing and resolution of all grievances and will discuss with students and staff their familiarity with procedures for dealing with complaints, grievances and appeals.

c. The grievance policies and procedures will be presented at orientation for both staff and students and also detailed in the student handbooks. The Vice President – Administration, Registrar and relevant Course Director (Dean) is responsible for the training of academic and academic support staff in the application of the policy. Likewise, the Head of Campus is responsible for training administration staff in the application of the policy at their respective campuses.

7. Grievance Procedures

If a problem, complaint or grievance is being experienced with a staff member a student or agent, the following procedure should be used:

- a. Informal stage (recommended where it is reasonable and appropriate):
 - i. Identify and discuss the complaint or grievance with the other party
 - ii. Discuss the best outcome to the complaint or grievance
 - iii. Agree to act to resolve the complaint or grievance
 - iv. This option is not encouraged for cases relating to sexual assault and harassment.

8. Grievance Protocols

- a. To ensure that assessment and investigation of grievances are conducted in a fair and transparent manner:
 - i. If the grievance is against an administrative or a support staff, then it will be forwarded directly to the Head of Campus;
 - ii. If the grievance is against a faculty, then it will be forwarded directly to the respective principal.
 - iii. If the college needs to rectify its own policy and procedures, the School must act immediately and document any changes to policies and procedures. This will be dealt with by the appropriate committee on a case to case basis and any changes will be implemented as soon as possible.

Mechanism

Baburao Patil College of Arts and Science, Angar has created a mechanism for redressal of students' grievances related to academic and non-academic matters, such as assessment, victimization, attendance, charging of fees, conducting of examinations, harassment by colleague students or teachers etc.

Baburao Patil College of Arts and Science Angar

Grievance Redressal Form

1. Personal Details:

- a) Name:
- b) Student ID:
- c) Enrolled Course:
- d) Campus:
- e) Date of Birth:
- f) Address:
- g) Current Student: YES/NO
- h) Academic Grievance/Non-Academic Grievance: Please indicate

2. Complaint and Grievance Please provide:

- a) Description of the complaint/grievance including the date, the location and all persons involved
- b) Summary of the processes and steps taken to date to try and resolve the grievance informally
- c) Proposed resolution which you may believe will settle the grievance
- d) Attach any documentation in support of the grievance or proposed resolution

3. Declaration

I declare that the information provided by me is true and correct.

I have read and understood the information contained on this form and in the Student Grievance and Mediation Policy and Procedures.

Name (Print):

Signature:

Date:

Number of documents received:

Baburao Patil College of Arts & Science,Angar
Tal-Mohol Dist-Solapur

5. Sports Committee

Convener: – Dr.B.C.Mohite

Committee Members:

Sr.No.	Name of the Member	Disignation
1	Dr.Surywanshi C.S.	Chairman
2	Dr.Mohite B.C.	Secretary
3	Dr.Shete P.V.	Member
4	Dr.Patole D.N.	Member
5	Smt.Bhore V.S.	Member
6	Shri.Gund A.P.	Member
7	Shri.Dandage S.B.	Member
8	Shri.Bodake S.S.	Student Representative
9	Ku.Gund A.B.	Student Representative

Roles & Responsibilities of the Sports Committee

Objective:

“To create healthy, mentally and physically fit body and mind for every Students to ascertain their dynamic future”

Following are the responsibilities of the Sports Committee:

1. Coordination with the Student Sports Secretary
 1. Keeping stock of previous and current years’ sports goods.
 2. Place order for sports goods on basis of quotations procured.
 3. Arranging the venues for sports events.
 4. Drawing plans for various sports.
2. Consultation with the Principal
 1. Obtaining permission to hold sports events in the college campus.
 2. To conduct intra-oriented- college sports events.

6. Cultural Committee

Convenor-Prof.N.P.Gund

Committee Members-

Objective

To bring out the talents of students by promoting and arranging extracurricular activities in the college.

Responsibilities:

1. The Cultural Committee shall be responsible for all intra and inter collegiate cultural events in the College.
2. To plan and schedule cultural events for the academic year. (Tentative dates to be included in the academic calendar of the college.)
3. The Convener of the committee shall conduct a meeting of the committee on regular intervals to discuss and allot tasks.
4. Procedure to organize cultural events :
 1. To prepare the Annual Budget for various cultural events.
 2. To obtain formal permission from the College authorities to arrange programs.
 3. To decide the date, time and agenda of the programs.
 4. To inform members of staff and students about the events.
 5. To arrange the venue and logistics
 6. To invite the Chief Guest and other guests of honour.
 7. To arrange mementos for guests and Trophies Medals and certificates for the participants.

Events arranged for students –

Supporting Constitution & Process of Student Council

The students' council is the constitutional representative body of the student community at the college level which is formed as per the guidelines of Maharashtra Public University Act 1994 under section (40) and 2016 under section (99A) in Mah. VI of 2017 for the purpose to serve the students' at the college level. It plays crucial role to keep the college environment healthy and well functioning. Due to students' participation, it is easy for the college administration to conduct various programs like cultural, recreational, sports, awareness and education and also to provide society commitment services through NSS and NCC. It is nice platform for the students' to present their views, ideas and interacts. An implicit view behind the constitution of students' council is to improve the quality of higher education.

As per the direction by the Director, Students' welfare, S.G.B.A.U. Amravati University gazette notification part 1, no. 4/97 Dt 15/07/97 ,No. 6/99 Dt 03/09/99 , no 15/2000 Dt

30/08/2000 , No. 27/ 2003 Dt 25/07/2003, the college has completed the election procedure for the academic 2013-14, 2014-15, 2015-16, 2016-17, 2017-18, 2018-19.

IQAC has taken measure to organize various seminars, conferences, workshop and value added programs to participate students' for making them aware on the current inventions and what is going on all around the world. Students' have organized important activities like Tree plantation, Blood donation, Women conscious awareness programs, Career development, Rallies on water conservation and management, Awareness of pulse polio through NCC, Swacchata Campaign, Cultural and Awareness program at adopted village through NSS special camp, Rangoli competition, Welcome and farewell function of the students', NGO visits at different places etc.

Before organizing any activity, meeting is held with students' council to decide outline of the program. Thus, students' council not only plays an important role to carry out different activities but enables smooth running of the academic processes.

Purpose of Student's Council

Students' Council is an organization conducted by students and supervised by the college. The purpose of the student council is to give students an opportunity to develop leadership by organizing and carrying out college activities and service projects. In addition to planning events that contribute to college spirit and community welfare, the student council is the voice of the student. They share student ideas, interests and concerns with the college community. The function of the student council is based upon parliamentary procedures. Ideas are presented, voted upon and confirmed by the student body president. Any student that is interested in leadership, organizational behavior, event planning or becoming more involved in the college are welcome to become involved.

Code of Conduct for the Contesting Candidates

Every candidate contesting for election shall have equal opportunity to campaign in the premises. Campaign Activity may include, for example appearance of a contesting candidate before the students group, speak on campus, on topics of interest to students or explain to them why you would make a good representative; canvassing for the Candidate, giving printed materials and oral introductions. i. Public sound system should not be used. ii. Campaign should be limited to the bona-fide students only and Interference of nonstudents should be prohibited. iii. Use of threats, unfair means, pressure tactics, bribing, intimidating and indulgence in communal, regional campaign may disqualify the candidate if found guilty by the

Election Committee. iv. Disfiguring of the walls/property of the college for the purpose of campaigning may disqualify the candidate. v. Each contestant has to give a 'Letter of Interest' telling the position he/she is interested in and signing the undertaking that he/she will abide by the rules and code of conduct governing the elections. Have fun! Win or lose, you should feel good for taking a chance by running for the Representative Council Member. Remember, if you do not win there are plenty of ways to get involved.

Student's Council Election

As per the Maharashtra Public Universities Act, Student's Council is to be established every year during the first term. Contesting / fighting elections and winning them are one part but what's more important is how to deliver after one gets elected. Note 3-prime positive leadership behaviours: working together, creating a positive campus atmosphere, putting into action the assurances made and thereby improving the educational as well as social, cultural & co curricular functioning of the Institute and the University. The election of the student members of the Students' Councils shall be made every year, as soon as possible after the commencement of the academic year, on a date as may be prescribed. The term of office of the elected student members shall begin with effect from the date of election and shall extend up to the last day of the academic year, unless they have, in the meantime, incurred any of the disqualifications specified by or under the Act, and shall then expire.

The Students' Council is the representative body of the entire student community of the Baburao Patil College of Arts & Science, Angar. Student Council's mission is to encourage and promote the values that represent good character in all students and build responsible leaders within student's community. Together with B.P.C.A.S. Faculty, Staff and Alumni and University support, we seek to inspire visions and actions for a more ethical and just world through exchange of ideas and information. The executive committee of B.P.C.A.S. Students' Council shall comprise of advisors from the management and faculty and Students elected as office bearers and representatives of all the classes across the entire disciplines. The Students Council will consist of maximum 12 executive members each year. Council Charter: The present provisional structure of B.P.C.A.S. charter will be amended according to the constitutional framework or Statutes to be announced through affiliating University (i.e. Punyashlok Ahilyadevi Holkar Solapur University, Solapur).

Composition of the Students' Council

- 1) Principal–Chairman
- 2) One lecturer, nominated by the Principal
- 3) Teacher In-charge of NCC
- 4) NSS Programme Officer
- 5) One student from each class, who has shown academic merit at the examination held in the preceding year and who is engaged in full-time studies in the college, nominated by the Principal
- 6) Director of Sports & Physical Education .
- 7) One student from each of the following activities who has shown outstanding performance nominated by the Principal ; namely
 - Sports
 - NSS
 - NCC
 - Cultural Activities From the above four activities, provided that two the students from the categories shall be those belonging to SC, ST, Or DT (VJ) or NT OR OBC.
- 8) Two lady Students (L-R) nominated by the Principal

Selection Procedure of Student’s Council

1. During second /third week of first semester of every academic year, the student representative will be elected by each class as mentioned in the composition.
2. The date of election will be intimated by faculty in charge of student council well before the actual date.
3. The committee member will go to the particular class and call for applications from the students for class representative post and conducts election the class itself and announces the result immediately. The elected candidate will represent the class in the council for that academic year.
4. After the class representative elections (or selection) are over, the students’ council is constituted as per norms Punyashlok Ahilyadevi Holkar Solapur University, Solapur and rules of Baburao Patil College of Arts & Science, Angar.
5. The Principal, HODs and faculty coordinator of student council will conduct personal interviews for an indirect election procedure which would be followed by selection of office bearers for type “SEVEN ”(i.e. NSS-R, NCC-R, S-R, CA-R) as may be suitable and adequate for each and every post recommended by the above panel.
6. Students desirous of contesting in the election to the Secretary of students' council obtain the nomination forms on production of his/her Identity Card. No student shall be issued more than

3 (three) nomination forms and no student can file nomination for more than one office. Students filing nominations are required to produce self attested copies of the certificate of H.S.C. or equivalent examination in support of their age. No student shall be eligible to file nomination and / or propose or second a candidate without having secured re-admission for the session and without having Valid Identity Card. The prescribed nomination form duly filled-in and signed by the candidate, his/her proposer and seconder is to be submitted along with his/her Identity Card in person at the appropriate counter located at the main office block between 9 am to 12 noon for scrutiny. No student shall be allowed to propose or second more than one candidate for the same office.

7. The **Student's Council** will start functioning after the declaration of elective or selective nomination for each described post by the Principal.

8. The Students' Council ceases to exist on the last day of an academic year. All the same, the Secretary acts as the medium between the students and the administration until the taking over of the positions by the next council.

Glaring Initiatives of the Council

1. Smooth Conduction of the Institute Annual Day every year.
2. Smooth conduction of Foundation Day every year.
3. Conducting Fresher's day every year.
4. Prevention of ragging in the campus through counseling senior students, helping the administration whenever necessary.
5. Suggesting the administration to improve the student amenities to improve their career and personality building.
6. Helping the administration in smooth conduct of student activities on the campus.
7. Guiding the junior and needy students to improve their technical, organizational and managerial skills by organizing seminars/ symposia/ workshops etc.
8. Encouraging innovative and creative skills of the under graduate and post graduate students.
9. Organize the programs in the campus to improve the cleanliness and greenery in campus.
10. Organize any activity to improve the knowledge and skills of the campus students.
11. Maintenance of the peace and harmony among campus community in General and student community in particular.
12. Tree Plantation , Blood Donation .
13. Organised the programs under GEMS, (Celebration of Gandhi Jayanti and visit to NGOS').
14. To organised sports carnival under GEMS in the month of January .

15. To organised JOSH under GEMS.
16. Representation on college development committee (CDC).
17. To participate in Youth Festival organised by SGBAU , Amravati .
18. To participate Student Library Advisor Committee an active voice in library related issues in campus working together with library staff .
19. Being a student representative, encourage to play a full part in the decision – making processes of the University .
20. To organised Trade Fare under GEMS games .
21. Tragedy help support, those who have gone thorough rough times. Collect money, food, etc.

RULES OF ELIGIBILITY

The following shall be the rules of eligibility for the election of class Representatives to the Students' Council:

1. All the bona-fide students on the rolls of the College are eligible to contest and vote at the election of Class representatives (CR).
2. Under graduate students between the ages of 17 to 23 years may contest selections. For P.G. Students the maximum age limit would be 25 years.
3. Candidate should in no event have any academic arrears (ATKT) in the year of contesting the selection.
4. The candidate should have attained the minimum percentage of attendance as prescribed by university (S.G.B.A.U. AMRAVATI). This rule is not applicable to first semester of first year students of U.G. and P.G. students.
5. The candidate shall not have a previous criminal record.
6. The candidate shall not have been subject any disciplinary action by the Institute authorities.
7. The candidate must be a regular, full time student of the Institute.
8. The candidate should not have any dues either to Institute or Hostel.
9. Students desirous of contesting the election shall file a nomination paper in the prescribed form and shall be dated, signed by the candidate and his or her proposer and seconder.
10. The signatures on the nomination forms submitted by a candidate should tally with his / her signature on his / her Identity card. In case the signatures do not tally, EC (as Scrutiny Officer) may reject the said nomination forms at his / her discretion.
11. It shall not be open to an elector (candidate from the electoral roll) to propose the candidature of more persons than the number of seats.
12. The candidate can contest for not more than one seat.
13. Election of Class Representative shall be held by CLASSROOM VOTING on the basis of

simple majority vote in presence of election committee.

14. A nominations paper which does not comply with all the requirements shall be rejected.

15. At the time and place appointed for scrutiny of nominations, Intending candidates or any other bona-fide student of this College duly authorized in writing by each such candidates shall alone be entitled to be present. The intending candidates or authorized student must produce duly signed Identity card of intending candidate for verification. In case a Candidate or his/her duly authorized representative remains absent during the scrutiny, no complaint whatsoever shall be entertained by the Committee afterwards under any circumstances regarding his/her scrutiny.

16. The students shall be allowed to vote on production of their Identity Cards only. Those who fail to produce their Identity card at the time of voting shall not be allowed to exercise their right to vote under any circumstances. (Some other related evidence can be accepted in case ID card has not issued by college office)

17. The elected members of council must attend all the meetings scheduled on respective dates. Failure to attend the above meetings more than once without prior permission of Principal shall lead to termination of membership.

18. All the elected members shall attend all the College functions including flag hoisting ceremony on 15th August, and 26th January. Failure to attend these functions without prior permission of Principal shall lead to termination of membership.

19. Vacancies arising from the termination of membership due to non-attendance shall be filled in by nomination by the Principal and will be final.

LEADERSHIP ROLES & INITIATIVES UNDERTAKEN OF STUDENTS' COUNCIL

- Provides introductory materials for new members
- Serves as primary facilitator for Council meetings
- Oversees all activities within the council, provides ideas and is particularly attentive to
- Duties also include keeping attendance, keeping track of which bodies are
- Represented, and working with representative groups to ensure participation The Secretary creates and organizes the distribution of all documents pertaining to
- Students' council at institution and university level Member Representative. Managing communication between the Council and the Group he/she represents;
- Providing guidance, advice and information if requested Creates a positive campus atmosphere, liaises between student council and other

1. Quorum will be attained if 67 % of the membership is present.

2. Decision-making will be made by unanimous consent and all members will be part of the

decision-making process. If unanimous consent cannot be achieved, decisions will be made by a supermajority (75 % of the votes).

3. Members may vote for, against or abstain during any movement and shall maintain the respect of other members.

However, from 2018-19 the University has stopped the election procedure onwards at the college level as well as the University level because of the new changes in the election procedure of students' council